

# Welcome

**International Beginners**  
Faculty of Engineering

**2019**

## Orientation 1: First Week of September 2019

Monday, 2 Sept. 2019	Tuesday, 3 Sept. 2019	Wednesday, 4 Sept. 2019	Thursday, 5 Sept. 2019
<b>Arrival at the dormitory:</b> Please contact your housekeeper in advance regarding the possible time of your moving-in.	9:45-11.30 h, Cauerstr. 7-9, Room H16 <b>Welcome meeting by the Faculty of Engineering 1</b>	Time Slot for <b>German Language Placement Test</b> (only for students who already applied at Mrs. König and got a confirmation and an appointment)	10:30-11:30 h, Erwin-Rommel-Str. 60, Technical Library <b>Introduction Library 1</b> (Ms. Bexkens)
	11.30-12.30 h (after the welcome), <b>Campus Tour 1</b> (FSI CE)		11:30-12:30 h, Erwin-Rommel-Str. 60, Technical Library <b>Introduction Library 2</b> (Ms. Bexkens)
	12:30 - 13:30 Mensa <b>Lunch 1</b>	13:30 - 14:00 h, Cauerstr. 7-9, Room H16 <b>General Information Health Insurance</b>	
	13:30 - 14:30 h, Cauerstr. 7-9, Room H16 <b>Formalities 1: Information bank account, liability insurance and events</b>	14:00 - 15:30h, Cauerstr. 7-9, Room H16 <b>FAU Survival Guide and Funny Facts about Germans and Germany 1</b>	

**German Language Intensive Course:** 11 Sept. 2019 - 27 Sept. 2019, 10:00-13:15 and 14:00 - 15:30, on Fridays in the morning only. (only for students who already applied at Mrs. König and got a confirmation)

## Orientation 2: First Week of October 2019

**Tuesday, 24 September, 8:30 - 9:30 h**  
 Technical Library, Erwin-Rommel-Str. 60  
**Introduction Library 3** (Ms. Bexkens)

Monday, 30 Sept. 2019	Tuesday, 1 Oct. 2019	Wednesday, 2 Oct. 2019	Thursday, 3 Oct. 2019
	<b>8:00 - 9:45 Time Slot</b> <b>Arrival at the dormitory:</b> Please contact your house-keeper in advance regarding the possible time of your moving-in.		<b>PUBLIC HOLIDAY:</b> <b>Day of German Unity</b>  (Celebration of Reunion of Eastern and Western Germany)  (Shops are closed)
	10:00-11.45 h, Martensstr 5-7, Room H14 <b>Welcome Meeting by the Faculty of Engineering 2</b>	9:30 - 10:30 h, Erwin-Rommel-Str. 60, Technical Library, <b>Introduction Library 4</b> (Hr. Reinhardt)	
	11.45-12.45 h (after the welcome), <b>Campus Tour 2</b> (FSI CE)	10:30 - 12:00h, Cauerstr. 11, room H13 <b>FAU Survival Guide and Funny facts about Germans and Germany 2</b>	
	12:45 - 13:30 Mensa <b>Lunch 2</b>		
	13:30 - 15:00 h, Martensstr. 5-7, room H14 <b>Formalities 2: Information bank account, events, health and liability insurance</b>		

The Academic Time Schedule can be created in the UnivIS:  
<http://www.univis.uni-erlangen.de>

## Start of the Lecture Period from 14 October 2019

Monday, 14 Oct. 2019	Tuesday, 15 Oct. 2019	Wednesday, 16 Oct. 2019	Thursday, 17 Oct. 2019
12:00 - 13:15, Kleiner Hörsaal Bismarckstr. 1a, <b>Special Welcome of FAU for International Students (ENGLISH)</b> (join without registration)			
14:00 - 17:00, Heinrich-Lades-Halle, Rathausplatz <b>General Welcome of FAU</b> <b>Welcome fair for new students at FAU</b> (join without registration)			<b>Recommended Soft Skill:</b> 16:00 - 19:00 h, Ms. Arend Großer Hörsaal, Bismarckstr. 1a <b>General Workshop: Reading and Exam Preparation</b> (in English) <b>Registration needed:</b> <a href="https://www.studon.fau.de/crs2636631_join.html">https://www.studon.fau.de/crs2636631_join.html</a>

More interesting soft skill seminars for students (e.g. Intercultural Training 25/26 October, or 8/9, e.g. German Culture 11/12 October, or 22/23 November) can be found on the website of the Faculty of Engineering: <https://www.apps.tf.fau.de/veranstaltungskalender/soft-skill-seminare.php>

**Recommended Event:** Saturday 19.10., 18:00 - 1:00 h: **LANGE NACHT DER WISSENSCHAFT (= Long Night of Science)**  
 Further Information (in German only): <https://www.nacht-der-wissenschaften.de>, **Tickets needed: 10 euros for students**

## Kick-Off and Preparatory Courses for international Master's programmes 2019

<b>ASC: Advanced Signal Processing and Communications Engg:</b>	Kick-Off-Seminar	8 Oct. - 11 Oct., Nürnberg
<b>CBI: Chemical and Biological Engineering and similar programmes:</b>	Kick-Off	11 Oct., 13:00 h, Cauerstr. 4, KS I
<b>CE: Computational Engineering:</b>	Precourse: Data Structures and Algorithms Kick-Off	13 Sept.- 4 Oct., 14:00-18:00h, Martensstr. 1, H4 9 Oct., 9:00 h, Martensstr. 1, H4
<b>CME: Communications and Multimedia Engineering:</b>	Precourse: MATLAB Kick-Off	7 Oct. - 11 Oct., Cauerstr. 7, room 06.021 9:00 - 12:00 h and 13:00 - 16:00 h 11 Oct., 13:00 h
<b>MAOT: Advanced Optical Technologies</b>	Kick-Off	14 Oct., Paul-Gordan-Str. 10, course room
<b>MAP: Advanced Materials and Processes</b>	Kick-Off	14 Oct., 10:00 - 11:30 h, Martensstr. 5-7, room 0.68
<b>MT: Medical Engineering</b>	Welcome Day	8 Oct., 9:00 h, Martensstr. 1, H4

# First Steps in Erlangen – Checklist

<https://www.fau.eu/study/from-abroad/important-information/first-steps/>

**1) Opening a bank account:** You can choose ANY bank. For more information and a better overview about different banks in Germany: <https://www.kostenloses-konto24.de/girokonto-informationen/146-girokonten-fuer-auslaendische-studenten.html> (in German). Please compare the different fees for students.

1. Copy of your passport
2. Form of the bank
3. Address in Germany
4. **118,00 euros cash (best case)** to deposit it on the new account, so that the transfer of this amount for the enrolling at the university can be done immediately. Transfer information on the last page of the "Immatrikulationsantrag" ("Enrolment form"), you get from campo.fau.de. (You will not become enrolled at the university when the money has not reached the bank account of the university.)
5. Bank transfer form for tuition fees, if possible
6. In case you need a blocked account (= Sperrkonto) you can open it at this bank, too.

## 2) Health insurance: (mandatory for enrolment)

**Details:** <https://www.fau.eu/study/from-abroad/important-information/insurance/>. The following insurances have offices in Erlangen: AOK, Barmer, DAK, Siemens, TK.

## 3) Signing your rental agreement:

1. Passport
2. Tenancy Agreement

## 4) Registration at the City (of your accommodation)

**For example in Erlangen:** City hall ("Rathaus"), Rathausplatz 1, ground floor of the Town Hall, left hand side. Please take a number and wait for your turn. At the reception desk, you can get any other information regarding counselling service, contacts or city map.

1. Passport
2. Accommodation Certificate ("Wohnungsgeberbestätigung"). This document can be issued by your landlord if you haven't signed a tenancy agreement yet.
3. Certificates indicating your civil status (only if you are coming to Germany with your spouse or children and therefore register as a family!)

More information: [https://www.erlangen.de/desktopdefault.aspx/tabid-1426/89\\_read-31931](https://www.erlangen.de/desktopdefault.aspx/tabid-1426/89_read-31931) (in German only)

## 5) Enrolment at FAU at Studierendenverwaltung (Studentenkanzlei)

Halbmondstr. 6, ground floor, room 34, opening hours 8:30 – 12 am

1. **Enrolment** form ("Einschreibantrag"; this document can be downloaded after you have received your admissions letter and requested your enrolment ("Immatrikulation beantragen") on campo.fau.de)
2. School certificate of qualification for university entrance - original
4. Your latest diploma/Bachelor Degree Certificate – original
5. Confirmation of health insurance
6. 116 euros, **already transferred** (not paid in cash)
7. Passport (with residence permit or permit of the registration office in Erlangen or rather the city of your accommodation)
8. Passport photo (for the FAU-Card)
9. Admissions letter from FAU
10. Residence permit or registration confirmation of the City of Erlangen or rather the city of your accommodation

## 6) Residence Permit (Only Non-EU Citizens)

**Ausländerbehörde**, City hall ("Rathaus"), e.g. Erlangen: Rathausplatz 1, Room 220, 2nd floor.

Please arrange an appointment (**after** receiving the enrolment papers) by phone or email to [auslaenderbehoerde@stadt.erlangen.de](mailto:auslaenderbehoerde@stadt.erlangen.de) or to the responsible officer according to your last name:

A-Ge: [anica.kubsch@stadt.erlangen.de](mailto:anica.kubsch@stadt.erlangen.de), Gf-L: [barbara.beiss@stadt.erlangen.de](mailto:barbara.beiss@stadt.erlangen.de)

M-Sam: <mailto:damir.seckanovic@stadt.erlangen.de>, San-Z: [carina.kerschbaum@stadt.erlangen.de](mailto:carina.kerschbaum@stadt.erlangen.de)

1. Passport
2. Admissions letter and enrolment certificate of the FAU
3. Completed Form "Application for Residence Permit"
4. **Biometric** Passport Photograph (<https://www.persofoto.com/lexicon/passport/how-do-i-make-a-biometric-passport-photo/>)  
You can take an electronic speed capture photograph (valid for 24 hours) for 4 euros directly at the city hall.
5. The confirmation of health insurance (only students older than 30)
6. Confirmation of secured financing for one year (scholarship certificate, letter of parents or similar, or blocked account)
7. Completed registration at the City of Erlangen (or rather of your accommodation)
8. 110 euros (per year) cash for the registration

## 7) Liability insurance: HIGHLY recommended (Inexpensive: 50-100 Euro per YEAR only)

Covers damages, you caused accidentally.

# Excursions 2019

**Saturday, 28.09.**

10:00 am

## Guided City Tour Erlangen

*Meeting point: Hugenottenplatz at the big stone ball*

Attendance fee: 2 €, to be paid directly to the guide,  
Mr. Hochreuther

Registration on September 3th at the  
Introductory Form Meeting; places are limited (25)



### Interesting Facts:

Erlangen is a well-known university and medicine town with many renowned medical facilities and with "Siemens" as one of its most important entrepreneurs.

With a beautiful old town in baroque style, it invites many tourists and students to do some sightseeing, e.g., visiting the famous manor house with its market square and garden (Schlossgarten), or the various churches like the "Hugenotten", "Altstädter" or "Neustädter" church.

However, Erlangen's centre has a lot more to offer: There are different cafés and restaurants for a break and for meeting friends, many possibilities to go shopping, and also some clubs, bars, and cinemas for your evening program.

**Saturday, 05.10.**

9:40 am

## Trip to Nürnberg

*Meeting point: Main train station Erlangen, ticket machines*

Attendance fee: 5 €

Registration on September 3th at the Introductory Form

Meeting; places are limited (25)

**IMPORTANT: You must have your VGN-Student card and identification card (e.g. passport) with you for the train journey!**



### Interesting Facts:

Nuremberg is the second largest town in Bavaria (five times bigger than Erlangen). It has its own soccer team, which is called 1. FC Nürnberg (here, it is worth mentioning that soccer is one of the most popular and mostly watched sports in Germany ☺).

Nuremberg's historic centre offers even more sightseeing spots than Erlangen, e.g., the "Kaiserburg" (castle of the emperor), numerous churches, and various other monuments, historical buildings, and bridges, which are well worth seeing. The trip includes a guided tour around the famous (medieval) part of Nürnberg.

The "Nürnberger Tiergarten" (Zoo) is famous, as well, as is the international airport and the large shopping street downtown. At night, the city has a lot to offer, too. You can visit one of the many big clubs, pubs, bars, or you can watch a movie in one of Europe's biggest cinemas.

**Sunday, 13.10.**

8:35 am

## Daytrip to Bamberg (Medieval town)

*Meeting point: Main train station Erlangen, ticket machines*

Attendance fee: 5 €

Registration on September 3th at the  
Introductory Form Meeting; places are limited (25 or 50)

**IMPORTANT: You must have your VGN-Student card and identification card (e.g. passport) with you for the train journey!**



### Interesting Facts:

Bamberg has been declared a World Heritage Site by the UNESCO, because of its big undamaged historic centre. It prides itself with being set on seven hills (in analogy to Rome) with one cathedral on each.

The city is known for its smoked "Rauchbier", which you should try at least once (the most famous is "Schlenkerla's Aecht Schlenkerla Rauchbier" from the Heller brewery ☺).

There are also various sights you shouldn't miss, e.g., Little Venice ("Klein Venedig"), a colony of picturesque fishermen's houses from the 19<sup>th</sup> century along one side of the river Regnitz, the Old Town Hall, which was built in the middle of the Regnitz River (accessible by two bridges), and much more. The charm of Bamberg will entertain you ☺. Guaranteed!

## IMPORTANT LINKS

First Steps: <https://www.fau.eu/study/from-abroad/important-information/first-steps/>

Semester dates: <https://www.fau.eu/study/current-students/semester-dates/>

Students Card (FAUcard): <https://www.fau.eu/card/>

FAU IDM, Email, WLAN, CIP-Pools: [https://www.rrze.fau.de/infocenter/kontakt-hilfe/neu-an-der-fau/#collapse\\_1](https://www.rrze.fau.de/infocenter/kontakt-hilfe/neu-an-der-fau/#collapse_1)

Students Records Office: <https://www.fau.eu/study/current-students/student-records-office/>

Student Service Center Faculty of Engineering: <https://www.tf.fau.eu/studying/office-for-student-information-and-advice-stib/>

Examination Office: <https://www.fau.eu/study/current-students/examination-matters/examinations-office-faculty-of-engineering/>

Libraries: <https://ub.fau.de/en/>

FAU Language Center: <http://www.sz.fau.de/internationalstudents>

Student Groups ( in German only): <https://www.tf.fau.de/studium/studentische-gruppen/>

### Databases

Addresses, rooms, and more (UNIVIS): <https://univis.fau.de/form#remembertarget>

E-learning and more (STUDON): <https://www.studon.fau.de>

Certificates, grades, transcripts, and more (MEIN CAMPUS): <https://www.campus.uni-erlangen.de>

### General

FAU: <https://www.fau.eu/>

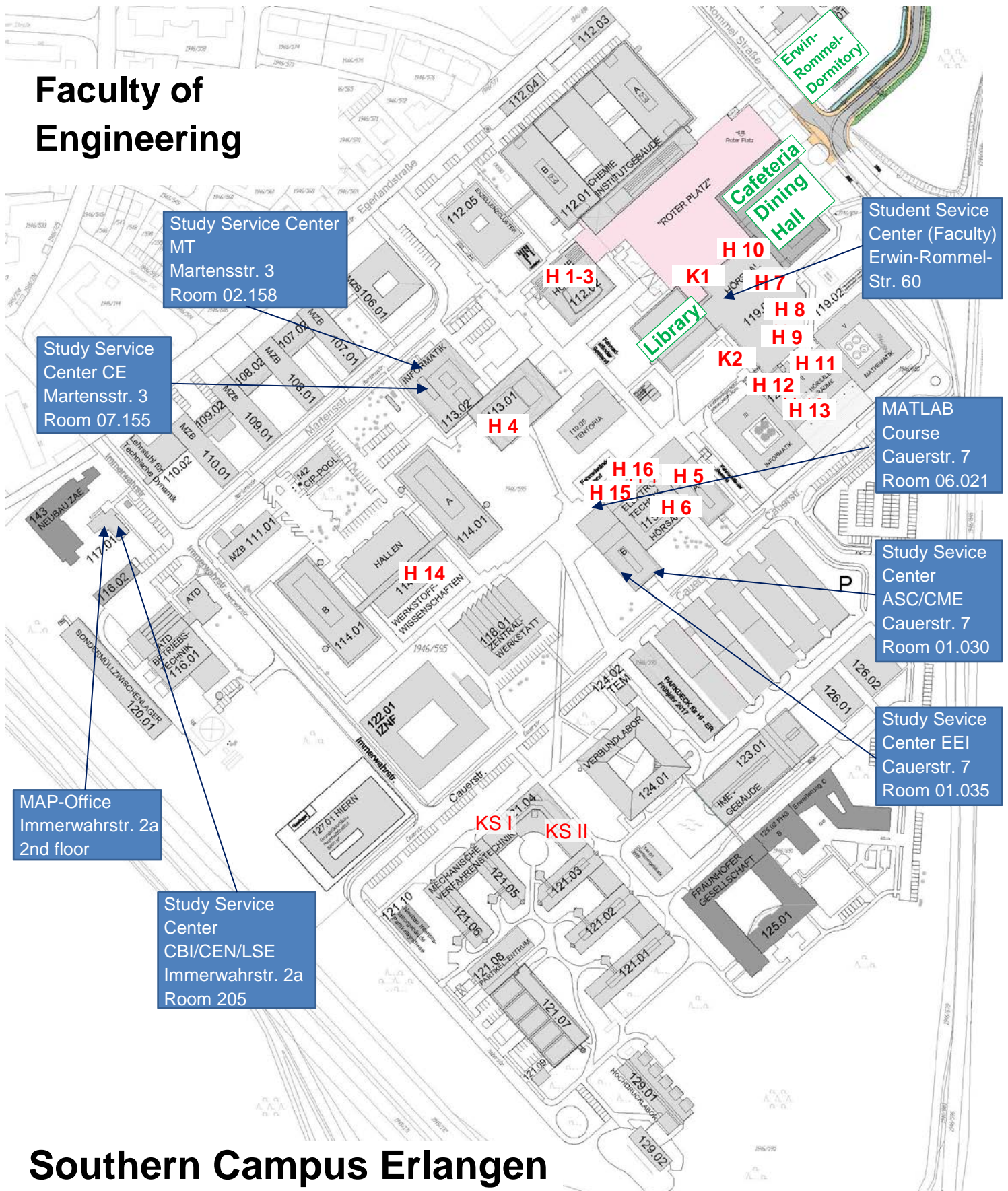
FAU, Faculty of Engineering: <https://www.tf.fau.eu/>

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<https://www.tf.fau.de/studium/referat-fuer-studierendeninformation-und-beratung-stib>

# Faculty of Engineering



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