

Application for accreditation

Student registration number _____ (FAU student registration number)
Last name, first name _____
Birth name/date of birth/place of birth: _____ / _____ / _____
Address Street _____
Post code, town/city _____
Phone _____
E-mail _____

To the
Examinations Office of Friedrich-Alexander-Universität Erlangen-Nürnberg
Faculty of Engineering
Halbmondstrasse 6
91054 Erlangen

I request that previous qualifications, course achievements and examination achievements are accredited for the following FAU degree programme: _____

The following are attached:

- confirmation of examinations completed at previous higher education institution (German translations required for documents from foreign higher education institutions)
- module descriptions (and/or additional/other documents if applicable) for the modules/achievements for which accreditation is requested
- if grades from foreign higher education institutions must be converted: documentation indicating the best possible grade and the minimum grade required to pass in the grading system used (either specified on the certificate or in a separate confirmation from the higher education institution)

The course and examination achievements were completed at _____
in the degree programme _____
(Please specify the higher education institution (e.g. university) and degree programme in which the achievements were completed here.)

I confirm that I have not failed the Diplomvorprüfung, Diplomprüfung, Grundlagen- und Orientierungsprüfung (GOP), Bachelor's examination or Master's examination in the same or a similar degree programme at the final attempt at another higher education institution.

I consent to my previous higher education institution passing on personal data and data on examinations.

With my signature I declare that all the information that I have provided is correct.

Place, date _____

Signature: _____

To be filled in by the student (please use one line per examination)										To be filled in by the Examinations Office:			
Previous study:		Accreditation of achievements completed abroad						Name of FAU achievement to be accredited:	Campo examination no.	Accredited as:			Type of accreditation ⁶
Name of completed achievement:	Grade	Mobility programme ¹	Type of stay ²	Start date ³	End date ³	Months ⁴	Country ⁵			ECTS credits	Accredited (grade)	Not accredited*	

1 EU programme (e.g. Erasmus) or international/national programme (e.g. DAAD, PROMOS, Hochschulfond International, University foundations, Fulbright, University centres such as BayLAT) or no programme (= self-organised) (please specify)

2 Study or internship or project work or language course or summer school or field trip/study trip or other study-related stay (please specify)

3 Start and end of stay

4 Length of stay in months

5 Country in which you stayed

6 Please enter the type of accredited achievement here (A, B, or H): 'H' for an achievement accredited from another (previous or not completed) degree programme; 'B' for an accredited achievement from vocational qualifications; H and B are listed in the academic record as 'accredited achievement from another degree programme or vocational qualification'; accredited achievements marked with 'A' are for those from a period studying abroad as part of the degree programme, these achievements are listed as 'accredited achievements' in the academic record.

It is recommended that ... subject semesters are accredited. *(Basis for decisions at the Faculty of Engineering: Students are placed in a higher subject semester for every 30 ECTS credits)*

Date/signature/stamp
Accreditation officer

*) If accreditation is not granted, a written explanation of the reasons must be provided on a separate sheet. For more information please refer to the guidelines on accreditation of course and examination achievements at FAU (<https://www.fau.de/intranet/service-fuer-studium-und-lehre/rechtsangelegenheiten-studium-lehre>).